



Westside Baptist Church
**MONTHLY
BULLETIN**

January 2026

Summary of Deacon Board Meeting

- ▶ **CitRUs Slices:** 20 slices were collected in November and December 2025 for Marpole Oakridge Family Place and Belkin Communities of Hope. For January and February 2026, all slice offerings will support Covenant House.
- ▶ **SERVE 2026:** WBC has officially adopted the CBWC SERVE program (Wetaskiwin, AB) as a legitimate short-term mission project. Youth participants are now eligible to apply for WBC missions fund support.
- ▶ **Small group leader training** for the English Ministry begins on January 20.
- ▶ **Youth Camp Fundraising:** A special fundraising event for Youth Camp will be held on January 25 prior to the Annual General Meeting.
- ▶ Due to health reasons, Pastor Shirley Shek will be taking a two-month leave of absence starting from January 10th.
- ▶ The agenda of the **Annual General Meeting** on January 25 is included in the 2025 Annual Report.
- ▶ **2026 Deacons Portfolio**
 - ▶ Primary Portfolio:
 - ▶ Facility
 - ▶ Maintenance – building & fixtures: Dick Chan
 - ▶ Maintenance – upkeep & purchasing: Michael Chau
 - ▶ Asset Management & Planning: Winnie Mak
 - ▶ Audio & Visual Systems: Jackson Yu
 - ▶ Information Technology: Carson Lai

Average Attendance of Worship Services

	December 2025	December 2024
Adult	292	295
Children	82	62
Total	374	357

Financial Report

January - December 2025

GENERAL	Budget	Actual
Receipts	\$	\$
Offerings	797,300	838,808
Offerings - Special or Designated Donation	-	5,576
Rent & Others	-	13,144
Total Income	797,300	857,528
Expenditures	\$	\$
Administration	98,413	93,255
Ministries	597,247	597,749
Building & Grounds	65,880	54,927
Ash Studios	5,760	4,576
Total Expense	767,300	750,507
Fund Contributions	30,000	30,000
Net Surplus (loss)	-	77,021
FACILITY FUND	\$	
Receipts - Offerings	2,770	
Expenditures	61,398	
Net Surplus (loss)	(58,628)	
THEOLOGICAL EDUCATION FUND	\$	
Receipts - Offerings	1,370	
Expenditures	1,750	
Net Surplus (loss)	(380)	
MISSION FUND	\$	
Receipts - Offerings	8,839	
Expenditures	7,236	
Net Surplus (loss)	1,603	
RECONCILIATION	\$	
Amortization	(45,374)	
Amortization - deferred revenue	6,463	
Accounting Net income (loss)	(19,295)	
FUND ENDING BALANCE	\$	
Mission Fund	24,158	
Theological Education Fund	11,016	
Facility Fund	48,372	

Offerings

	December 2025	December 2024
General	\$154,429	\$112,200
Others	\$13,203	\$400
Total	\$167,632	\$112,600

- ▶ Operations
 - ▶ Insurance: Monica
 - ▶ Security: Jason Kwok
 - ▶ Social Media: Arlene Manaloto
 - ▶ Protocols & Policies: Edward Yan

- ▶ Secondary Portfolio
 - ▶ Finance Committee rep & Signing Officer 1: Jason Kwok
 - ▶ Signing Officer 2: Winnie Mak
 - ▶ Staff Support 1: Arlene Manaloto
 - ▶ Staff Support 2: Michael Chau
 - ▶ Pastoral Discernment Committee reps: Carson Lai, Edward Yan
 - ▶ Nomination Committee reps: Jackson Yu, Dick Chan, Monica Tong
 - ▶ First Response: Jackson Yu
 - ▶ Alarm Contacts (in order): Jason Kwok, Carson Lai, Edward Yan

Annual General Meeting Agenda

Date: January 25, 2025

Time: 2:00pm (Registration for entry begins at 1:30 PM)

Venue: Westside Baptist Church Main Hall

Agenda

1. Reports
 - ▶ Pastors
 - ▶ Deacons
2. 2025 General Meeting Minutes
 - ▶ MOTION: Accept the minutes of 2025 AGM
 - ▶ MOTION: Accept the minutes of 2025 Semi-Annual GM
3. 2025 Financial Report
 - ▶ MOTION: Accept the financial report of 2025
4. Calling of Pastors
 - ▶ MOTION: Call Lorraine Cheung to be Assistant Pastor (EM Congregational Care)
 - ▶ MOTION: Call Caleb Lam to be Assistant Pastor (EM Youth Ministry)
5. 2026 Budget
 - ▶ MOTION: Approve of the budget of 2026 as presented
6. Credentialing of Pastor*

MOTION: Recommend Pastor Joseph Ng to be credentialed as a CBWC minister
7. Church Bylaw Amendment

MOTION: To amend Bylaw 14.1.2 as proposed.
8. Pastoral Discernment Committee

MOTION: Appoint the following members to the Pastoral Discernment Committee for 2026

 - ▶ Deacon Reps: Carson Lai, Edward Yan
 - ▶ Congregational Reps: Justin Chen, Felix Loo, Joyce Yu
9. Nomination Committee
 - ▶ MOTION: Appoint the following members to the Nomination Committee for 2026
 - ▶ Deacon Reps: Dick Chan, Monica Tong, Jackson Yu
 - ▶ Congregational Reps: Lobo Ho, Tommy Tung, Anita Yu
10. Any other business